

Audit Committee

Agenda and Reports
for consideration on

Wednesday, 24th June 2009

in Committee Room 1, Town Hall, Chorley

At 2.30 pm



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17 June 2009

Dear Councillor

AUDIT COMMITTEE - WEDNESDAY, 24TH JUNE 2009

You are invited to attend a meeting of the Audit Committee to be held in Committee Room 1, Town Hall, Chorley on Wednesday, 24th June 2009 commencing at 2.30 pm.

AGENDA

1. **Apologies for absence**

2. **Declarations of Any Interests**

Members are reminded of their responsibility to declare any personal interest in respect of matters contained in this agenda. If the interest arises **only** as result of your membership of another public body or one to which you have been appointed by the Council then you only need to declare it if you intend to speak.

If the personal interest is a prejudicial interest, you must withdraw from the meeting. Normally you should leave the room before the business starts to be discussed. You do, however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case you must not seek to improperly influence a decision on the matter.

3. **Minutes (Pages 1 - 4)**

To confirm as a correct record the minutes of the meeting held on 19 March 2009 (enclosed).

4. **Role of the Audit Committee and Auditors**

The Head of Shared Assurance Services will make a short presentation at the meeting.

5. **Role of External Auditors**

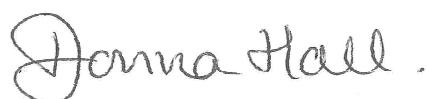
The Audit Manager from the Audit Commission has been invited to make a brief presentation to the Committee.

6. **Annual Governance Statement for 2008/09**

To consider a report of the Corporate Director (Governance) seeking approval of the Statement as part of the 2008/09 financial statements. (Report to follow).

7. **Annual Statement of Accounts, 2008/09**
To receive and consider the Annual Statement of Accounts for 2008/09 (to follow).
8. **Audit Opinion Plan for 2008/09 (Revised) (Pages 5 - 14)**
To receive and consider the enclosed revised Audit Opinion Plan of the Audit Commission.
9. **Internal Audit Annual Report for 2008/09. (Pages 15 - 24)**
To receive and consider the enclosed report of the Head of Shared Assurance Services.
10. **Annual Audit Fee for 2009/10 (Pages 25 - 30)**
To receive the enclosed letter from the Audit Commission on projected fees for audit work in 2009/10.
11. **Members' Allowances and Expenses (Pages 31 - 46)**
To receive and consider the enclosed report of the Corporate Director (Governance).
12. **Any other item(s) that the Chair decides is/are urgent**

Yours sincerely



Donna Hall
Chief Executive

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Democratic and Member Services Officer
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Distribution

1. Agenda and reports to all Members of the Audit Committee (Councillor Anthony Gee (Chair), Councillor Laura Lennox (Vice-Chair) and Councillors Marie Gray, Debra Platt, Keith Iddon and Geoffrey Russell) for attendance.
2. Agenda and reports to Donna Hall (Chief Executive), Gary Hall (Assistant Chief Executive (Business Transformation), Garry Barclay (Head of Shared Assurance Services), Andy Armstrong (Shared Financial Services Risk Manager), Clare Ware (Shared Financial Services Internal Audit Manager), Andrew Docherty Corporate Director (Governance) and Tony Uren (Democratic and Member Services Officer) for attendance.
3. Agenda and reports to Fiona Blatcher (Audit Commission) and Tony Hough (Audit Commission) for attendance.

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